



JÖNKÖPING UNIVERSITY

MINUTES President's decision

Dnr: 2018/2070-14

Date: 24 May 2018

Present:

Agneta Marell, President,
Håkan Sonesson, Chief Information
Security Officer,
Danielle Tärnhamn, Secretary

§ 750 Privacy Policy at Jönköping University

Background

The Data Protection Regulation (GDPR) enters into force on 25 May 2018. The Privacy Policy describes in simple forms how Jönköping University undertakes to work with privacy issues. It also describes the rights of data subjects.

Decision

The President decides

to adopt an overall privacy policy, *Privacy Policy at Jönköping University* relating to the processing of personal data, in accordance with Appendix 1, to apply from and including 24 May 2018.

This decision was made following a presentation by Håkan Sonesson and Hans Rudberg.

Minutes prepared by

Checked by

Danielle Tärnhamn

Agneta Marell

For information: Registrar, Deans, Executive Secretaries, the Student Union, the Board of Education and Research Education at Jönköping University (NUF), the rapporteurs, Helena Zar Wallin, Hans Rudberg, Oskar Westergren, Stefan Henriksson, Victoria Akcan.

Dispatched: _____



JÖNKÖPING UNIVERSITY

Privacy Policy at Jönköping University

Title: Privacy Policy at Jönköping University

Version: 24 May 2018

Decided by: President, 24 May 2018

Appendix to President's decision: § 750

Applicable from: 24 May 2018

Applicable to: Until further notice

Original language: Swedish

Dnr: 2018/2070-14

Privacy Policy at Jönköping University

1. Objective

- 1.1. All processing of personal data at Jönköping University is performed lawfully, fairly and with a high level of information security.
- 1.2. All processing of personal data within Jönköping University is performed in accordance with the General Data Protection Regulation and other applicable legislation in this area.
- 1.3. Jönköping University's objective is that all data subjects – students, employees and others – feel secure that their personal integrity is being respected.

2. Responsibility for personal data

- 2.1. Jönköping University is an endowed university college and is organised as a group. The activities that involve the processing of personal data are run to differing extents within the group as a whole. The following legal entities within Jönköping University are controllers:

- Jönköping University Foundation
- Hälsohögskolan i Jönköping AB (School of Health and Welfare)
- Internationella Handelshögskolan i Jönköping AB (Jönköping International Business School)
- Tekniska Högskolan i Jönköping AB (School of Engineering).
- Högskolan för lärande och kommunikation i Jönköping AB (School of Education and Communication)
- Höskoleservice i Jönköping AB (Jönköping University Services)
- Jönköping University Enterprise AB

3. Areas of activities where personal data is processed

- 3.1. Personal data is processed at Jönköping University within the areas of education, research, cooperation with industry and other third-stream activities and also administrative support.

4. For how long is personal data saved?

- 4.1. Jönköping University does not save personal data for longer than is necessary for the purpose of the processing or than is required according to laws and other regulations.

5. Data Protection Officer

- 5.1. A Data Protection Officer is appointed at Jönköping University to the extent required. Contact details for the Data Protection Officer are kept updated and are easily available for all interested parties.

6. The rights of data subjects

- 6.1. Jönköping University respects the rights of all data subjects to:
 - be informed about how their personal data is processed;
 - have access to their personal data;
 - have inaccurate personal data rectified;
 - object to how their personal data is processed;
 - withdraw previously provided consent.
- 6.2. Jönköping University's Data Protection Officer may be contacted in the event of a suspected breach of the rules for the processing of personal data. The Swedish Data Protection Authority, which is the supervisory authority, may also be contacted.

7. Responding to personal data breaches

- 7.1. In the event of a serious personal data breach, Jönköping University will always inform the parties affected about the breach. Reporting to the Swedish Data Protection Authority is done within 72 hours from the breach with the support of Jönköping University's Data Protection Officer.